

Create Job to Send Emails

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Tutorial Summary

Targeted at new users or users who need a refresher, this tutorial document covers the following:

1. Adding a job on the server
2. Adding a “DataLoop” task to the job
3. Adding a “SendMail” task to the job to send email to a list of recipients in the data sources
4. Adding a “SendMail” task to notify if an error has occurred
5. Adding a trigger to automate the job

Tutorial Artifacts

The tutorial [Ex_Job_LoopMailTask.zip](#) file consists of the reference documentation found in the "workspace" directory plus the required assets to carry out the self tutorial.

[Click here to download the tutorial.](#)